

## LABEL INSTRUCTIONS

Please complete the following labels and attach them to the front and back of your artwork on the day of artwork drop off. The front label is to be attached to the front of your artwork in the lower left hand corner and the back label is to be attached to the back of your artwork. Front labels will be removed by HBAC staff prior to the exhibition.

### LABEL ONE: FRONT

Last Name: \_\_\_\_\_

Title of Work: \_\_\_\_\_

### LABEL TWO: FRONT

Last Name: \_\_\_\_\_

Title of Work: \_\_\_\_\_

### LABEL ONE: BACK

Initial

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day & Evening Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Title of Work: \_\_\_\_\_

2-D  3-D  Other Date of Work: \_\_\_\_\_

Medium: (Be specific, for example watercolor on paper or oil on canvas)

\_\_\_\_\_  
\_\_\_\_\_

The following measurements must be in inches and include the frame:

Height \_\_\_\_\_" Width \_\_\_\_\_" Depth (3-D only) \_\_\_\_\_"

Price: \$ \_\_\_\_\_  Not for Sale

### LABEL TWO: BACK

Initial

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day & Evening Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Title of Work: \_\_\_\_\_

2-D  3-D  Other Date of Work: \_\_\_\_\_

Medium: (Be specific, for example watercolor on paper or oil on canvas)

\_\_\_\_\_  
\_\_\_\_\_

The following measurements must be in inches and include the frame:

Height \_\_\_\_\_" Width \_\_\_\_\_" Depth (3-D only) \_\_\_\_\_"

Price: \$ \_\_\_\_\_  Not for Sale